



**Ikebana International 14<sup>th</sup> Asian Regional Conference**

**Hotel Booking Form**

Please complete & return this form by email or fax:

**Gray Line Tours of Hong Kong Ltd – Ms Eugenie Lok**

5/F Cheong Hing Building, 72 Nathan Road, Tsimshatsui, Kowloon, Hong Kong

Tel: (852) 2207 7236 Fax: (852) 2850 5944 Email: [eugenie.lok@grayline.com.hk](mailto:eugenie.lok@grayline.com.hk)

Website: [www.grayline.com.hk](http://www.grayline.com.hk) Travel Agent Licence: 351803

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Hotel: **Crowne Plaza Hong Kong Kowloon East**  
3 Tong Tak Street, Tseung Kwan O, Hong Kong

Room rate with breakfast & in-room internet (WiFi):

Superior Single Room: HK\$1,320 net per room per night with daily 1 breakfast

Superior Double/Twin Room: HK\$1,460 net per room per night with daily 2 breakfasts

Remarks:

- ♦ Above rates are inclusive of 10% service charge (no government tax is required at the moment) and valid for 27 April to 01 May 2018.
- ♦ Any additional early arrivals before 27 April or late departure after 01 May 2018 will be subject to availability and room rates are subject to confirm upon booking.
- ♦ Booking and payment should be made through Gray Line Tours of Hong Kong Ltd in order to enjoy the special rates.
- ♦ **BOOKINGS ARE ON FIRST COME FIRST SERVE BASIS.**
- ♦ One night non-refundable & non-transferable deposit is required on or before 27 January 2018 and balance payment should be settled with Gray Line Tours of Hong Kong Ltd on or before 12 March 2018 to enjoy the special rates.
- ♦ OTHER HOTELS AVAILABLE UPON REQUEST.



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Affiliation \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Person to Contact \_\_\_\_\_

**Guest name**      Family name (Mr / Ms / Mrs)                      Given & middle name

\_\_\_\_\_

\_\_\_\_\_

Single + 1 Breakfast ( )              Double + 2 Breakfasts ( )              Twin + 2 Breakfasts ( )

Check-in date / flight                                      Check-out date / flight

\_\_\_\_\_

Special Requirement: \_\_\_\_\_

**(Bedding & special requirement are on request only and subject to hotel's availability)**

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**PAYMENT**

**On or before 27 January 2018:**              One night non-refundable & non-transferable deposit

**On or before 12 March 2018:**              Balance payment

**CANCELLATION POLICY**

Cancellation notices must be sent to Gray Line Tours of Hong Kong Ltd and the following cancellation charges will be applied:

<u>Cancellation</u>	<u>Penalty</u>
From 27 Jan to 11 Mar 2018	One night room charge
On or after 12 March 2018	Whole period room charge
NO REFUND for unused room nights due to late arrival and/or early departure.	
NO amendment is accepted on or after 12 March 2018.	



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**Optional Tour Booking Form**

Affiliation \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Person to Contact \_\_\_\_\_

<b>Guest name</b>	Family name (Mr / Ms / Mrs)	Given & middle name
_____	_____	_____
_____	_____	_____

**Optional Night Tour with Dinner on 27 April 2018**  
Visit Victoria Peak with peak tram & The Sky Terrace. Dinner at Jumbo Floating Restaurant.

Price: **HK\$600 net per person** (require a minimum of 35 persons to operate\*\*)  
Include sightseeing coach, guide service, one way peak tram ticket, one Sky Terrace 428 admission ticket and set dinner at Jumbo Floating Restaurant (food & Chinese tea only)

\*\* If the minimum number of passengers has not been reached for this tour, we will inform you on or before 20 March 2018.

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**FULL PAYMENT** is required on or before **27 March 2018**.

**CANCELLATION POLICY**

Cancellation notices must be sent to Gray Line Tours of Hong Kong Ltd and the following cancellation charges will be applied:

<u>Cancellation</u>	<u>Penalty</u>
On or after 13 April 2018	100% of full payment
NO REFUND for unused parts of tour OR no show.	



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**Payment Form**

1. By **CREDIT CARD** Visa ( ) MasterCard ( ) American Express ( )

Card Number \_\_\_\_\_ Expiry Date (MM/YY) \_\_\_\_\_

Name of Cardholder \_\_\_\_\_

Card Security Code \_\_\_\_\_

\* Visa/MasterCard – last 3 digits to the right of the signature strip.

\* American Express – 4 digits on the front of credit card

This is to authorize Gray Line Tours of Hong Kong Ltd to charge the following credit card for payment:

Signature \_\_\_\_\_ Date \_\_\_\_\_

**\* Please send both sides copy of the credit card as instructed by bank.**

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2. By **REMITTANCE** ( )

Please remit the payment to the following and send the copy of remittance advice to our office:

Bank name: The Hong Kong and Shanghai Banking Corp Ltd  
 Bank address: Amoy Plaza, Shops G193-200, G/F, Amoy Plaza Phase II,  
 77 Ngau Tau Kok Road, Kowloon, Hong Kong  
 Swift Code: HSBCHKHCHKH  
 Account no.: 004-155-2-028399 (HKD)  
 Account name: Gray Line Tours of Hong Kong Ltd

**\*\* Please put the remarks of your name & "Ikebana 2018" on your remittance. All bank charges should be paid by sender.**